



FEDERATION OF JEWISH MEN’S CLUBS, INC.
 475 Riverside Drive, Suite 832, New York, NY 10115-0022
www.fjmc.org
 212-749--8100

Biennial International Convention
 July 24-28, 2013
 Doubletree by Hilton Hotel Boston North Shore

CONTRACT FOR VENDOR SPACE

Please print or type

Name of Company/Organization: _____

Contact Person: _____

Address: _____

Telephone # _____ E-Mail Address: _____

Description of Products to be Exhibited or Sold: _____

THE UNDERSIGNED, agreeing to be bound hereby, contracts for space as an exhibitor/vendor (“Exhibitor”) at the Biennial International Convention of the Federation of Jewish Men’s Clubs, Inc. (the “Convention”) to be held at Doubletree by Hilton Hotel Boston North Shore (“Hotel”) on July 24-28, 2013 and agrees to comply with, and abide by, the following conditions, rules, regulations and requirements established by the Federation of Jewish Men’s Clubs, Inc. (“FJMC”) in regard to being an Exhibitor at the Convention:

- A. Exhibitor shall only exhibit or sell goods, products, or services as specified above. Exhibitor may not sell any food or beverage for immediate consumption or that is not pre-approved in writing by the Executive Director of the FJMC.
- B. If the Exhibitor is from outside the United States, the Exhibitor bears the sole responsibility of transporting its merchandise to the Convention and paying any necessary duties and taxes.
- C. The Exhibitor is solely responsible for the collecting of any applicable taxes on purchases made at the Convention.
- D. The Exhibitor is prohibited from assigning or subletting any booth or space at the Hotel during the Convention.
- E. All booth furnishings will be provided exclusively by the Hotel. Each booth will be approximately 10’ x 10’ in size. Each booth will be furnished with one 8’ draped table, one wastebasket, and two chairs. The Exhibitor will not erect or maintain a back wall higher than 8’ and side walls over 26” in height. No booth equipment is to extend beyond the parameters of the designated space provided. The conditions set forth in this Paragraph E are subject to change at the sole discretion of the Hotel; provided, however, that such discretion may be exercised by the Hotel only in a reasonable manner.

- F. The FJMC/Hotel will provide general overhead lighting for the Exhibitor's booth. Free basic internet access is provided by the Hotel. Additional furniture needs will be arranged directly by the FJMC with the hotel's convention contractor at additional cost, and additional electrical needs will be arranged exclusively through the Hotel's designated audiovisual service provider. The Exhibitor must allow sufficient time to request and pay for any additional facilities in order to ensure installation prior to the Convention. All requests must be made directly through the designated FJMC representative at the address of the FJMC set forth above.
- G. The Exhibitor agrees not to install any spot or floodlight fixture that will shine on other exhibits or in the eyes of guests or that is otherwise objectionable to the FJMC, the Hotel and/or other Convention exhibitors. The FJMC reserves the right to remove such objectionable fixtures.
- H. The Exhibitor's booth, when completely constructed, may not obstruct the general ability to view any other booths at the Convention.
- I. All materials used in the booth space must be fireproof and conform to all applicable City of Danvers; MA fire department regulations and codes. No decorative paper of any kind will be permitted in the Exhibitor's booth.
- J. The FJMC reserves the right to determine the precise location of the Exhibitor's booth space. However, such space will be in an area near the Convention dining room and in an area where there will be substantial Convention traffic.
- K. The time periods during which the Exhibitor's booth may be open during the Convention are:

12:00 noon on Wednesday, July 24, 2013, until 5:00 p.m. on Friday, July 26, 2013; 9:00 p.m. on Saturday, July 27, 2013, until 1:00 p.m. on Sunday, July 28, 2013.
- L. The Exhibitor's booth may not be open from 5:00 p.m. on Friday, July 26, 2013, until 9:00 p.m. on Saturday, July 27, 2013, in observance of Shabbat.
- M. The Exhibitor will assume all expenses related to shipping, receiving and storing merchandise prior to the Convention and after the close of the Convention.
- N. During the hours with respect to which the booth spaces are closed during the Convention and prior to the opening of the Convention and following the closing of the Convention, neither the FJMC nor the Hotel will provide security for the Exhibitor's booth space, and neither assumes any liability for loss or damage to the Exhibitor's merchandise or exhibits. The Exhibitor will be responsible for moving merchandise to and from the Convention exhibition area, if it desires to do so.
- O. The Exhibitor assumes responsibility for any losses to its merchandise in connection with the Convention due to accident, fire, theft, or any other causes whether during the Convention, prior to the opening of the Convention and following the closing of the Convention. The Exhibitor assumes full liability and hereby holds the Hotel and the FJMC harmless from any and all claims arising from any act or omission on the part of the Exhibitor, its employees or agents in connection with the Convention.
- P. The FJMC will not be financially obligated or otherwise committed to the Exhibitor in the event the Convention is canceled or deferred on account of strikes, fires, casualties, acts of God, or circumstances beyond the FJMC's control. However, the FJMC will refund any amounts paid to the FJMC with respect to the Convention by the Exhibitor in such circumstances as described in this Paragraph P, but only to the extent that the FJMC does not incur any actual out-of-pocket

expenses on behalf of the Exhibitor, in the case where the FJMC has incurred out-of-pocket expenses, such amounts will be debited prior to issuance of any refund.

- Q. The Exhibitor will comply with all rules and regulations of the Hotel.
- R. The Exhibitor is granted an option to cancel this contract at any time until June 1, 2013 with return of full payment provided that such notice of cancellation is made in writing to the FJMC office at the address listed above, except to the extent that the FJMC has incurred out-of-pocket expenses on behalf of the Exhibitor, in which case, any such refund will be less said out-of-pocket expenses.
- S. This contract will not be binding upon the parties hereto until accepted in writing by the FJMC.
- T. The FJMC is not the guarantor of financial success for the Exhibitor, and no refund will be provided to the Exhibitor in the event that its sales are not as it had anticipated, regardless of whether it closed its booth before the closing of the Convention.
- U. The Exhibitor hereby enters into an agreement for the following (check or fill in the appropriate blanks):

Exhibit space	\$400 (US) (if contracted by 5/1/13)	_____
	\$500 (US) (if contracted after 5/1/13)	_____
____ Additional skirted tables	\$20 (US) Number of Tables	_____
____ Electrical connection @ \$40 each		_____
____ Hotel room @ \$150 (US) per night (double occupancy)		_____
	Which nights? _____	
____ Meal package (Kosher) @\$150 (US) / person, 3 meals/day -		_____
Total charges:		\$ _____

Additional requirements (e.g.: extra lighting or electrical needs, telephone, etc.):

[Charges for the above will reflect the cost from the suppliers/Hotel.]

The charges set forth in this Paragraph U are subject to change due to Hotel and/or supplier cost modifications, but will not unreasonably exceed the dollar amounts set forth herein.

- V. All questions pertaining to the validity, construction and operation of this contract will be determined in accordance with the laws of the State of New York. If any provisions of this contract are held to be illegal or invalid for any reason, such determination will not affect the remaining provisions of this contract and it will be construed as if the said illegal or involved provisions had never been included herein.

IN WITNESS WHEREOF, and as evidence of the adoption of this contract by the above-named Exhibitor, this contract has been duly executed by the Exhibitor this _____ day of _____, 2013.

[Name of Exhibitor]

By: _____

Its: _____

Mail this completed contract with credit card information or a U.S. check (made payable to FJMC) to:

FJMC Convention Vendor Sales
475 Riverside Dr. Suite 832
New York, NY 10115-0022

>My check for \$_____ is enclosed; or

>Charge my **MasterCard / Visa** (circle one) for \$_____

Name on the Card: _____

Card # _____ Expiration Date: _____

Signature _____

Date: _____

Accepted by: _____ on behalf of the FJMC

Date: _____

Questions regarding this contract should be sent to Arnie Miller (617) 877-0250 or miller.arnold@comcast.net .