



**2003-05 Torch Award Entry**

**Best Men's Club Shabbat Program**

**Temple Beth Shalom  
Livingston, NJ**

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# Official Cover Sheet

## Federation of Jewish Men's Clubs Torch Award Program 2003-2005 Official Cover Sheet

**Category:** Best Men's Club Shabbat Program

**Project Title:** Men's Club Shabbat

**(1) Full Club Name:** Men's Club Temple Beth Shalom

**(2) Club Address:** 193 E. Mt. Pleasant Avenue  
Livingston, NJ 07039

**(3) # of Members:** 275

**(4) Club Number:** 941

**(5) Region:** Northern New Jersey

**(6) Contact Person:** Ronald Scott Kaniuk  
**Address:** 8 Pebble Beach Drive  
Livingston, NJ 07039

**Phone:** (973) 992-0503

**E-mail:** [rkaniuk@aol.com](mailto:rkaniuk@aol.com)

### 7) Description of Entry:

Why Was the Project Initiated: To give clergy some well-deserved time off, and highlight the participation of Men's Club in the religious activities of the temple, as well as promote Men's Club to the synagogue at large.

Project Description: Men's Club takes responsibility for Friday Night and Saturday services. Last year's event included a Shabbat Dinner, but scheduling made it impossible to do that this year. Hopefully, we'll be able to re-start that tradition next year.

### Will a representative be available for the Convention Program Fair?

**Yes:** X **No:** \_\_\_ **If yes, name of representative:** Peter Gotlieb, Barry Wolfe

Prior Submission Statement: The undersigned attests to the fact that the Torch Award entry attached to this Official Cover Sheet has NOT been an award entry in prior Torch Awards competitions sponsored by the Federation of Jewish Men's Clubs, and is NOT substantially the same as a previous winning entry.

**Club President:** Mitch Berkey **Date:** May 1, 2005 **Signature:** electronic submission

## **MEN'S CLUB TEMPLE BETH SHALOM**

### **BEST MEN'S CLUB SHABBAT PROGRAM TORCH AWARD PROGRAM 2003-2005**

#### **Project Title**

Men's Club Shabbat

#### **Project Initiation**

The Men's Club of Temple Beth Shalom of Livingston, New Jersey has many annual traditions and events, not the least of which is Men's Club Shabbat. For a Friday night service, and Saturday morning service, the club members give the clergy some well-deserved time off and conduct services themselves. The club is fortunate to have so many learned men, men who can daven, read torah, present a dvar torah, and manage the entire service.

#### **Project Content**

For years, the Friday night service included a Men's Club choir that was conducted by the synagogue's senior cantor. However, in 2004, participation evolved to new heights by assigning individual prayers and readings to multiple men. This increased participation and gave more people the opportunity for "solos" on the bima. The one-hour service was designed by the Vice President of Culture and approved by the Rabbi. Parts and assignments were carefully choreographed based upon skills, bima movements, and recognition of the Yom Hashoah holiday.

In addition, for the first time, Friday night services were followed by a congregational dinner. Following candle lighting, Kiddush, washing of the hands, and the Motzi, the Men's Club President welcomed the attendees and a catered chicken dinner was served. Following dinner, a raucous Birkhat was enjoyed by all.

Everything went smoothly in no small part to the careful planning and attention to detail that took place for months leading up to these events. Checklists and things to consider are included in the appendix to this document.

Saturday morning brought a traditional service. Not only did we recognize new and long time members with aliyot, we also welcomed future members, sons of our members, to participate and lead us in prayer. Following the service, the Rabbi and congregation president went on endlessly about the warmth and happiness brought to the congregation by Men's Club having led services and sharing the Shabbat with the congregation as a whole.

### **Project Resources**

Keys to success include active participation from the clergy in designing the service and conducting any necessary rehearsals. Also, the temple staff was invaluable in guiding the Men's Club in conducting a congregational dinner. The results of these efforts are attached for review by others to be adopted in whole or in part. Most importantly, a dedicated committee that devotes significant time and effort will result in a beautiful Shabbat for all.

### **Project Future**

We plan to continue Men's Club Shabbat under this formula in 2005 and beyond.

In 2005, a very busy temple calendar has led to the scheduling of Men's Club Shabbat for Pesach. While this brings many benefits (shorter Torah readings inviting new men to "give it a shot" among them), it also becomes more difficult to coordinate a dinner. In addition, rabbinic turnover has limited our options on this front and a dinner will not be held in 2005 at the shul. Efforts are under way to arrange for organized meals in individual member's homes.

Men's Club Shabbat will remain one of the cornerstones of the annual programming calendar.

**ADDENDUM 1:**

**SHABBAT DINNER**

**FORM**



Friday, April 16, 2004  
**Men's Club Shabbat**

Please join us for an evening of services, dinner, and singing led by our own Men's Club.

6:00 Services  
6:55 Congregational Dinner followed by singing

Cost \$13 per adult; \$6 per child (4-12)  
Children 3 and under - Free

**Note: There will be no 8:00 service on this night**

To participate in services Friday night (or Saturday April 17), or with any other questions, please contact Howard Reba at (973) 390-2207 or hreba@comcast.net.

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RSVP by Noon, Friday April 9, 2004  
to Men's Club c/o Temple office

Name \_\_\_\_\_ Phone \_\_\_\_\_

# Adults \_\_\_\_\_ # Children \_\_\_\_\_

# Children 3 and under \_\_\_\_\_

Total Enclosed \_\_\_\_\_

# **ADDENDUM 2: ROOM SET-UP**



## Notes for Men's Club Shabbat – April 16/17

1. Currently we would like to hold the Friday night service in the Cohen Chapel, possibly adding a few rows of seating. However, if we receive a large response for our dinner, we may want to change it to the main sanctuary. Can this decision be made on Wednesday, April 14<sup>th</sup>?
2. Responses for the dinner are due April 9<sup>th</sup>. Therefore, can we wait until 4/14 again to decide how to set up the Lester Hall? I know it will be a buffet style dinner (from David's), but I don't know how many stations or how many tables.
3. I understand that the temple will provide the following:
  - Desert order
  - Coffee/decaf/tea station
  - Centerpieces for the tables (we would like to use the confirmation class centerpieces)
  - Soda and a pitcher of water for every table
  - Table cloths (white with a blue cover over)
  - Forks, knives, and spoons
  - Small clear shot glasses for wine
  - Clear beverage cups
  - Small white plastic plates for appetizer and dessert
  - Benchers
  - Podium with microphone turned on
  - Head cart with challah, knife, wine cup with wine covered with napkin, salt shaker, water, washbowl, and paper towel
  - Washing station near the head cart with wash bowl and paper towels
4. I will provide:
  - Buffet dinner from David's
  - Paper plates and napkins
  - Wine and grape juice
5. What time can I come in to set up on Friday?
6. What am I missing? I haven't done this before.

**ADDENDUM 3:**

**FRIDAY NIGHT  
DINNER  
CHECKLIST**

## Friday Night Congregational Dinner Checklist

1. Fill out room set up form (in the office) and give to Irma a week before. you can give her the form and change the numbers as they increase.
2. Paper goods to purchase: solid paper plate and print napkin (Party City)
3. Paper goods that you can use from the Temple: confirm with Robert beforehand to make sure they are well stocked.
  - small white plastic plates for appetizer and dessert
  - clear beverage cups
  - small clear shot glasses for wine
  - forks, knives and spoons
4. Shul provides soda, ask for water in a pitcher for each table, too.
5. Wine...we discussed this. you can either pour from large bottles, or you can put one wine and one grape juice on each table.
6. Podium and microphone turned on
7. Benchers for each table
8. Head cart with challah, knife, wine cup with wine (covered with a napkin), salt shaker, water, washbowl and paper towel.
9. Washing station right near the head cart, with wash bowl and paper towels
10. Dessert order gets placed through Irma and let her know number by Monday before.
11. Ask Billy or Robert for confirmation class centerpieces. they're nice and they're free.
12. One suggestion.....it would be great to have either Robert or Costanza at the kids section to give out the chicken tenders. a lot of kids pile them on, as well as some parents, and we have run out of them before all the kids have had "firsts".
13. Come in on Friday afternoon, usually after 3 to set up room. coordinate time with Robert. They will set up tables and put out tablecloths (ask for white and a blue cover over). you will need to set the tables with plates, napkins, utensils, and cups. The custodial staff will put out the challah and beverages as well as centerpieces. just coordinate with Robert.....he's so easy to work with.

**ADDENDUM 4:**  
**TORAH READINGS**

Dear Readers:

It was pointed out to me that I was better off taking a safe rather than sorry approach and reconfirm the Torah assignments for Men's Club Shabbat on April 17<sup>th</sup>.

The assignments are listed below, and your respective readings are attached.

Please do not hesitate to contact me if you have any questions.

Thanks,

Howard  
973-390-2207  
[hreba@comcast.net](mailto:hreba@comcast.net)

Kohen	Lev 9:1 - 9:16	Stuart Nachbar
Levi	Lev 9:17 – 9:23	Dan Clarich
Shlishi	Lev 9:24 - 10:11	Peter Gotlieb
Revii	Lev 10:12 – 10:15	Barry Wolfe
Chamishi	Lev 10:16 – 10:20	
Shishi	Lev 11:1 – 11:32	Jeff Blustein
Shvii	Lev 11:33 – 11:47	Steve Brolin
Maftir	Lev 11:45 – 11:47	Steve Brolin

**ADDENDUM 5:**

**DINNER SIGN-UP  
AND SEATING**

<b>Men's Club Shabbat Friday Night Dinner April 16, 2004</b>	<b>Table</b>		<b>Table</b>	
	<b>1</b>	11	<b>5</b>	10
	<b>2</b>	10	<b>6</b>	13
	<b>3</b>	12	<b>7</b>	11
	<b>4</b>	12	<b>8</b>	11
				<b>90</b>

<u>Name</u>	<u>Adults</u>	<u>Kids</u>	<u>Tots</u>	<u>Total</u>	<u>Cost</u>	<u>Status</u>	<u>Table</u>
Cantor Koransky	1			1	\$ -	Paid	1
Carl Landsman	1			1	\$ 13.00	Paid	1
M/M Bernie Klausner	2			2	\$ 26.00	Paid	1
M/M Bill Gelman	2			2	\$ 26.00	Paid	1
M/M Jerry Siskind	2			2	\$ 26.00	Paid	1
M/M Mitch Berkey	2			2	\$ 26.00		1
Rabbi Fellner	1			1	\$ -	Paid	1
Reba Family	4		2	6	\$ 52.00	Paid	2
Saperstein Family	2	1	1	4	\$ 32.00	Paid	2
Cannon Family	2	1		3	\$ 32.00	Paid	3
Felberbaum Family	3	1		4	\$ 45.00	Paid	3
Jaffe Family	2	3		5	\$ 44.00	Paid	3
M/M Henry Feinberg	2			2	\$ 26.00		4
M/M Howard Atterman	2			2	\$ 26.00		4
M/M Joel Koss	2			2	\$ 26.00	Paid	4
M/M Peter Gotlieb	2			2	\$ 26.00	Paid	4
M/M Stan Schnitzer	2			2	\$ 26.00	Paid	4
M/M Steve Montag	2			2	\$ 26.00	Paid	4
Aronoff Family	2	3		5	\$ 44.00	Paid	5
Wainberg Family	2	3		5	\$ 44.00	Paid	5
Cohen Family	2	2		4	\$ 38.00	Paid	6
Jeff and Andrew Blustein	1	1		2	\$ 19.00	Paid	6
Mike Ross	1	1		2	\$ 19.00		6
Siegel Family	2	3		5	\$ 44.00	Paid	6
Belle Goldklang *	1			1	\$ 13.00	Paid	7
Cantor Knoeller	1			1	\$ -	Paid	7
Elaine Treuhaft **	1			1	\$ 13.00	Paid	7
Esther Walensky **	1			1	\$ 13.00	Paid	7
Lucille Jacobs *	1			1	\$ 13.00	Paid	7
M/M Sam Halper	2			2	\$ 26.00		7
Myriam Duchin	1			1	\$ 13.00		7
Reva Reitman *	1			1	\$ 13.00	Paid	7

Rita Bauman	1		1	\$ 13.00	Paid	7
Saundra Siegel	1		1	\$ 13.00	Paid	7
M/M Irving Halper	2		2	\$ 26.00	Paid	8
M/M Martin Pollack	2		2	\$ 26.00	Paid	8
M/M Matthew Seiden	2		2	\$ 26.00		8
M/M Reggie Gilbert	2		2	\$ 26.00		8
Tuber Family	3		3	\$ 39.00	Paid	8
Total	<u>68</u>	<u>19</u>	<u>3</u>	<u>90</u>	<u>\$ 959.00</u>	

\$ 771.00 Cash  
\$ 188.00 Receivable  
\$ 959.00 TRUE



# **ADDENDUM 6: ASSIGNMENTS**

PAGE	Program	DESCRIPTION	VOCAL
		Mincha	HEBREW
252	Yedid Nefesh	Yedid Nefesh (full)	HEBREW
254	L'chu Neranana	L'chu Neranana	HEBREW
828	Remembering the Holocaust	Remembering the Holocaust	English
260	Mizmor L'David	Mizmor L'David	HEBREW
260	L'cha Dodi	L'cha Dodi	HEBREW
266		MIZMOR SHIR	HEBREW
267	A SONG FOR SHABBAT	A SONG FOR SHABBAT	English
266	TZADIK KATAMAR	TZADIK KATAMAR	HEBREW
268	MOURNERS' KADDISH	MOURNERS' KADDISH	HEBREW
279	BARCHU	BARCHU	HEBREW
281	PRAISED ARE YOU	PRAISED ARE YOU	<b>English</b>
280		EL CHAI	HEBREW
282	AHAVAT OLAM . Sh'ma	AHAVAT OLAM	HEBREW
284		SH'MA	HEBREW
284		V'AHAVTAH	HEBREW
286		ADONEI ELOHAYCHEM EMET	HEBREW
288	WE TELL OF YOUR LOVE	WE TELL OF YOUR LOVE	<b>English</b>
288	Emet	Emet	HEBREW
290		UMALCHUTO B'RATZON	HEBREW
290	Mee Chamocha	MEE CHAMOCHA/MALCHUTICHA	HEBREW
292	As a mother comforts her children	As a mother comforts her children	<b>ENGLISH</b>
292		USHMOR TZEHTEHNU	HEBREW
294	V'SHOMRU	V'SHOMRU	HEBREW
294	HATZI KADDISH	HATZI KADDISH	HEBREW SILENT
296	Silent Amidah	AMIDAH	DEVOTION
314	VAYICHULU	VAYICHULU	HEBREW
314		BARUCH ATTAH	HEBREW

314		MAGEN AVOT ELOHAYNU VALOHAY	HEBREW
314		AVOTAYNU	HEBREW
316	KADDISH SHALEM	KADDISH SHALEM	HEBREW
318	KIDDUSH	KIDDUSH	HEBREW
		Comment on counting the Omer	
832	A Yom Hashoah Reading	Yom Hashoah reading (top)	<b>English</b>
320	ALEINU	ALEINU	HEBREW
324	MOURNERS' KADDISH	MOURNERS' KADDISH	HEBREW
	Greeting	Greeting	
	ANNOUNCEMENTS	ANNOUNCEMENTS	
326	YIGDAL	YIGDAL	HEBREW
<b>PAGE</b>		<b>DESCRIPTION</b>	<b>VOCAL</b>
		Floor manager	
10 TO			
14	PESUKEI DE-ZIMRA	BIRKHOT HASHAHAR	HEBREW
20	PESUKEI DE-ZIMRA	KADDISH DE-RABBANAN	HEBREW
32	PESUKEI DE-ZIMRA	PSALM FOR SHABAT	HEBREW
50	PESUKEI DE-ZIMRA	MIZMOR SHIR	HEBREW
52	PESUKEI DE-ZIMRA	MOURNERS' KADDISH	HEBREW
54	PESUKEI DE-ZIMRA	PESUKEI DE-ZIMRA	HEBREW
80,82	PESUKEI DE-ZIMRA	ASHREI	HEBREW
88	PESUKEI DE-ZIMRA	HALLELUJAH	HEBREW
92	PESUKEI DE-ZIMRA	AZ YASHIR...L'OLAM VA'ED	HEBREW
94	PESUKEI DE-ZIMRA	KEE L'ADOSHEM	HEBREW
334,336	PESUKEI DE-ZIMRA	NISHMAT	HEBREW
336	PESUKEI DE-ZIMRA	HAEL...V'NISA	HEBREW
336,338	Shacharit	SHOKHEN AD	HEBREW
338	Shacharit	HATZI KADDISH	HEBREW
340 TO			
346	Shacharit	BARCHU	HEBREW
346 TO	Shacharit	SHMA	HEBREW

350		
352	Shacharit	MEE KAMOCHA
355	TO	
364	Shacharit	AMIDAH
392	Shacharit	KADDISH SHALEM
394	TO	
400	Torah Service	TORAH SERVICE
412	Torah Service	YIRKUM PURKAN
415	Torah Service	PRAYER FOR COUNTRY
416	Torah Service	PRAYER FOR STATE OF ISRAEL
416	Torah Service	PRAYER FOR PEACE
418	Torah Service	ANNOUNCING THE NEW MONTH
420,422	Torah Service	ASHREI
424	Torah Service	RETURNING OF SIFREI TORAH
426	Torah Service	ETZ HAYIM HEE
		PRESIDENT'S ADDRESS
428	Musaf	HATZI KADDISH
430	Musaf	MUSAF AMIDAH ( <b>HALF</b> )
506	Musaf	KADDISH SHALEM
508	Musaf	EIN KELOHEYNU
510	Musaf	ALEINU
512	Musaf	MOURNERS' KADDISH
	Musaf	ANNOUNCEMENTS
		ADON OLAM
514	Musaf	
	Torah Service	OPEN GATES
	Torah Service	GABBAI - Names
	Torah Service	GABBAI - Pages
		English Reading at Ark

Torah Service	DVAR TORAH	
	<u>ALIYAH</u>	
1Torah Service	KOHEN (16)	Anshel ben Yakov
2Torah Service	LEVI (7)	
3Torah Service	SHLISHI (12)	Shimshone ben Gershone Moshe Yakov ben Farvel
4Torah Service	REVII (4)	
5Torah Service	HAMISHI (5)	
6Torah Service	SHISHI (32)	
7Torah Service	SHIVEI (14)	
8Torah Service	MAFTIR (3)	Yosef ben Daniel Halevi
1Torah Service	KOHEN (16)	Lev 9:1 - 9:16
2Torah Service	LEVI (7)	Lev 9:17 – 9:23
3Torah Service	SHLISHI (12)	Lev 9:24 - 10:11
4Torah Service	REVII (4)	Lev 10:12 – 10:15
5Torah Service	HAMISHI (5)	Lev 10:16 – 10:20
6Torah Service	SHISHI (32)	Lev 11:1 – 11:9
7		Lev 11:10 – 11:32
8		Lev 11:33 – 11:47
9Torah Service	MAFTIR (3)	Lev 11:45 – 11:47
Torah Service	DVAR HAFTARAH	
Torah Service	HAFTARAH	
Torah Service	FIRST CARRY	
Torah Service	SECOND CARRY	
Torah Service	HAGBAH	
Torah Service	GOLEL	

Torah Service

CLOSE GATES